

**ARKANSAS STATE UNIVERSITY
CALENDAR OF TEACHING INTERNSHIP
Fall 2016**

- August 19 **Teacher Intern Orientation – All Early Childhood, Middle Level, MAT, Secondary 7-12, and K-12 Education majors attend from 8:30 -11:30 pm** for the Arkansas Code of Ethics and licensure information (Location: Education 101) and report back from **1:00 – 4:30 pm** for general information (Location: Education 101& 208)
- August 22 **First day of internship for all Early Childhood, Middle Level, MAT/MLED and Secondary 7-12, and K-12 majors.** Report to principals of cooperating schools at 7:45 a.m. unless otherwise notified.
- September 16 **Teacher Intern Seminar – All Jonesboro Early Childhood, Middle Level, and MAT** interns report to Convocation Center, Hames A from 8:30 - 11:30 a.m. and 1:00 p.m. - 4:00 p.m. for seminar meetings.
- October 7 **Fall 2016 Early Childhood, Mid-Level, and MAT Teacher Interns – All Live Text** portfolios for these majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due **October 14.**
- October 14 End of 1st 8-week teaching session for **Early Childhood, Middle Level, MAT (excluding those having a job and/or a 16 week placement), all secondary 7-12, and K-12 majors who have two placements.** Evaluation Packets for all Early Childhood and Middle Level must be collected completed by university & clinical supervisors, and submitted by university supervisor to **PEP Electronic Dropbox** by this date! **University Supervisors are responsible for ensuring this occurs and for posting grades at the end of the semester.**
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor’s Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- October 17 Beginning of 2nd 8-week teaching internship session for Early Childhood, Middle Level, MAT, Secondary 7-12 and K-12 majors with two placements. Report to principals of cooperating schools at 8:00 a.m. unless otherwise notified.
- November 4 **Teacher Intern Seminar - Early Childhood, Middle Level & MAT majors** report to Convocation Center (Hames A), 8:30 - 11:30 a.m. and 1:00 - 4:00 p.m. for seminar meetings.
(Friday)
- December 2 **Fall 2016 Teacher Interns – All Live Text portfolios for all majors are due and should be submitted to your university supervisors on this day in order for the supervisors to have enough time to review and grade them prior to grades being due December 9.**
- December 6 **Exit Evaluation and Evaluation of Teaching Internship Experiences - Jonesboro, Early Childhood, Middle Level, Secondary, and K-12 majors, 1:00 p.m. - 4:00 p.m. Location: Education 209 (Specific time schedules are TBA). This does not conclude your internship.**

- December 6 **Exit Evaluation and Evaluation of Teaching Internship Experiences – MAT/MLED majors, 4:00 p.m. – 6:30 p.m. Location: Education 209. This does not conclude your internship.**
- December 9 Evaluation Packets for all **Early Childhood, Middle Level, MAT, Secondary, and K-12** interns must be completed by the university and clinical supervisors, and submitted by the university supervisor to **PEP Electronic Dropbox** by this date.
- Items included in submission: Summative Evaluation; University Supervisor Formative Evaluations and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks; and then Clinical Supervisor's Formative and Post Conference Reflections in numeric order from 1st evaluation to last evaluation for the 8-weeks. Attendance forms and any other supporting materials should also be submitted.
- December 10 Commencement, Convocation Center – 10:00 am (All graduating interns should report to Hames rooms no later than 9:00 am.)
- December 13 Last full day of teaching internship for Early Childhood, Middle Level, MAT, Secondary 7-12, and K-12 Education.
- December 15 All Final Grades for graduating seniors for Early Childhood, Middle Level, MAT, Secondary 7-12, and K-12 majors must be submitted by 12:00 noon by the University Supervisor on this date. **University Supervisors are responsible for ensuring this occurs and for posting grades. Please keep a copy for your records.**

Mark your calendar! Plan to attend!!

ANNOUNCING!!!!!!!!!!

Arkansas State University's

Campus Wide Career Fair

Student Union – Centennial Hall

October 19, 2016

9:30 a.m. - 2:00 p.m.

**Spring Job Fair for
Education Majors
Student Union - Centennial Hall
March 1, 2017
9:30 a.m. - 2:00 p.m.**